

Esperance SHS ICT - Code of Conduct



This ICT Code of Conduct applies to the use of any ICT equipment at Esperance Senior High School.

ESHS Network:

- ICT resources are provided for educational purposes. Student network use is monitored. Internet use is monitored and recorded. Staff have access to student's user areas and Department of Education email accounts.
- Each account owner is **responsible** for all activity under that account. Please maintain your user area in an organised way.
- When using the network, it is important to realise that your actions could impact on other network users. For this reason the following are **NOT** allowed:-

ESHS Network

1. Using another person's username and password. (**NEVER tell anyone your password**).
2. Logging on for another person who has had their account disabled or does not have Internet access.
3. Accessing Internet sites that are not appropriate. This includes sites involving pornography and/or violence. Students should not access any site that is banned. ALL social networking sites eg. Facebook are banned.
4. Using Chat lines or any form of messaging without the permission of your teacher.
5. Downloading files from the Internet, unless you have permission from a teacher.
6. Trying to access the files or accounts of other users.
7. Playing games without the permission of your teacher. Some computer labs are allocated for computer games at lunchtimes. Students are not allowed to play violent games.
8. Accessing any streamed content, including music and video clips. YouTube is provided for educational use only.
9. Storing inappropriate files on the server. This includes, but is not limited to, music files, pornographic pictures, gaming software and any other software.
10. Installing software or altering any computer settings.
11. Any actions that harass or bully other users. This includes sending inappropriate pictures and/or messages and any actions that interfere with a user's ability to work.
12. Violating copyright laws. This includes playing pirated music CDs, downloading and/or distributing mp3 (or other music) files. The legal rights of software producers and network providers, and copyright and licence agreements, must be honoured.
13. External drives (including pen-drives) must be scanned for viruses. (Label your pen-drive, only use it to transfer files)
14. Dual enrolments (eg. for VET students): breaches and consequences are transferable between ESHS and TAFE.

Other ICT: Other ICT includes, but is not limited to, digital video cameras, digital cameras, MP3 players and Mobile Phones (see ESHS Mobile Phone Policy).

1. Students must use the equipment appropriately and responsibly.
2. There is to be NO inappropriate content.
3. Any form of bullying is not acceptable, including cyber bullying.

Misuse of the network will result in disciplinary action being taken, including temporary loss of access to the Internet/Network and Computer resources. It could also include permanent loss of access or criminal charges.