



ESPERANCE SENIOR HIGH SCHOOL

Pink Lake Road, PO Box 465, ESPERANCE WA 6450
T: (08) 9071 9555 F: (08) 9071 9556 Junior Campus T: (08) 9071 9503 F: (08) 9071 9507
E: esperance.shs@education.wa.edu.au W: www.esperanceshs.wa.edu.au

26th January 2016

Dear Parent/Guardian

YEAR 10 CANBERRA/SYDNEY TRIP 5TH DECEMBER - 10TH DECEMBER 2016

The Humanities Department is pleased to announce their fourth Year 10 trip to the nation's capital. We will be working with Morcombe Travel again who have set a price of **\$1350 per student**, based on 32 students going on the excursion. They have managed to keep the cost the same as the 2013 tour. They have advised us that the price may increase slightly due to increases in QANTAS' fuel surcharge. While this is regrettable, it is beyond our control.

The travel company require a **deposit of \$200** to be paid in order to secure your son/daughter's place on the trip by **Monday 14th March**. The full balance of payment will be due by the last week of Term 3 on **Monday 3rd October**. Morcombe Travel's cancellations fees are:

60 - 45 days prior to departure - loss of deposit

45 - 21 days prior to departure - 50% of cost lost

Within 21 days of departure - 100% of cost lost

The price includes the following:

- Airfare Perth/Sydney and Canberra/Perth
- Coach transportation as per itinerary
- 2 nights' accommodation in Sydney
- 3 nights' accommodation in Canberra
- Cooked breakfast and 2-course dinners in Sydney
- Breakfast, cut lunch and dinner daily in Canberra
- Payment of entries to exhibitions and displays

Not included in the price

- Lunch on Monday 5th December in Sydney
- Lunch on Tuesday 6th December in Sydney and on Wednesday 7th December en route from Sydney to Canberra
- Items of a personal nature
- Travel insurance (current premium is approx. \$65.00)
- Transport to and from Perth



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Please be aware that it is **the responsibility of the student to get to Perth** and be at the airport in time to check in for the **05 55** flight to Sydney on **Monday 5th December** and be met from the Canberra flight landing at **18 45** on **Saturday 10th December**.

Students will be representing the school on this excursion and must adhere to high standards of behaviour at all times. You are reminded that it is school policy that students attending interstate excursions must not have been suspended in the twenty school weeks prior to the excursion taking place. Students must also adhere to the school's dress code policy and must not have received three dress code infringement letters in the term prior to the excursion taking place. Please be aware that if a student is prevented from attending because of breaches of the school's behaviour policy any monies paid may not be refundable.

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents/guardians should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent.

The school camp/excursions insurance policy applies for approved camps/excursions involving an overnight stay. The policy covers students to a maximum of \$10,000 for medical and ancillary expenses where Medicare or private health insurance does not cover these costs.

Attached are two forms we would like you to complete and return with a **deposit of \$200**. The '**Registration Form**' acknowledges you and your son/daughters agreement to ensure they meet behaviour standards both previous and on the school trip. Whilst we don't envisage any student being asked to leave the trip, the 'Registration Form' does stipulate that if behaviour becomes such a worry that the student is asked to leave the trip, that it will be your responsibility to pay for and arrange travel home.

The **medical form** attached will be taken by staff on the trip, so please inform us well before the scheduled excursion departure of any change to your child's health and fitness so that appropriate supervision may be arranged. Where it is considered necessary, school staff will arrange medical assessment and treatment for students.

A **parent information session** is planned for early in Term 2, where further information regarding the trip will be presented. It will also give you the opportunity to meet the staff in charge of the excursion.



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If you agree to your son/daughter attending the Canberra trip under the conditions outlined above please return the **permission slip** below along with the 'Registration Form' and 'Student Health Information Form' with the \$200 deposit by **Monday 14th March**. If you have any questions please email sarah.day@education.wa.edu.au or phone school on the number above.

Best Regards

Sarah Day
Year 10 Coordinator/Humanities Teacher



PLEASE RETURN TO THE FRONT OFFICE

CANBERRA TRIP 2016 PERMISSION SLIP

Student Name _____

I give permission for my son/daughter to attend the **Canberra Trip 2016** and agree to the conditions outlined in this letter. Attached are the 'Registration' and 'Student Health Check' forms, along with a deposit of \$200.

Parent/Guardian Signature _____ Date _____