



**ESPERANCE SENIOR HIGH SCHOOL**  
**A PROUD INDEPENDENT PUBLIC SCHOOL**

Congratulations, you have been selected to receive a 2023 *Telstra Tech for STEM Regional Scholarship*.

The scholarship provides you with a device to assist you to further your STEM education, preparing you for a future of work potentially in a STEM career. To accept the scholarship, you and your parent/guardian are required to sign the attached contract and return it to the Principal.

To remain eligible for the scholarship, you need to continue your STEM education until graduating from Year 12. If you change to a non-STEM pathway, you are required to return the device to the school principal.

Upon successfully completing Year 12, you may keep the device to support your post-school studies.

It is your responsibility to look after the device. In the event that the device is stolen/lost/damaged it will not be replaced by Telstra or the Department of Education and you will need to:

- inform your Principal, who will inform the Department of Education; and
- check if you can add the device to your home and contents insurance.

If you are having technical issues, depending on the device, you can contact:

- Windows Helpline; or
- AppleCare

If you have any questions, please contact your Principal.

We wish you all the best for your education.

Kind regards

Leila Bothams  
Director of Education  
Goldfields



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## Contract between Department of Education and Student and Parent/Guardian

Congratulations, you have been selected to receive the *Tech for STEM Regional Scholarship* sponsored by Telstra.

In order to accept this scholarship, you and your legal guardian must read, agree and sign this contract. This contract sets out the terms and conditions for the device and its use.

A requirement of students in Department of Education schools prior to using online services is to complete the Online Acceptable Use Agreements. If you have not completed a User Agreement for senior school, please do so as a condition of being a scholarship recipient. A User Agreement is attached for your convenience.

### Definitions

Eligible Device	Apple iPad or Windows Laptop
STEM Eligibility	Two or more Department of Education approved Science, Technology, Engineering and Mathematics courses or VET qualifications leading to STEM pathways
MDM Software	Mobile Device Management Software installed by the Department of Education.

### 1. Background

The scholarship allows for the choice of an eligible device.

The device's primary role is to assist you in furthering your studies and is to be used for educational purposes only.

### 2. Continued Eligibility

- 2.1. In order to continue using the selected device you must meet eligibility criteria for the duration of your Years 11 and 12. To do this, you must be studying a minimum of two STEM courses or VET qualifications leading to STEM pathways. Refer: <https://sway.office.com/kFCyEBb1RyAulO7Y?ref=Link>
- 2.2. You may change between STEM courses without affecting your scholarship, however, you must obtain written permission from your school principal.
- 2.3. Should you comply with the terms and conditions of the scholarship until the end of Year 12 you may keep the device permanently. Should you not complete Year 11 and 12 or comply with the eligibility conditions of the scholarship, the device must be returned immediately to the school in proper working order.
- 2.4. The device is to be maintained and looked after by the student. No further funds will be allocated for, but not limited to SIM cards or insurance. There can be no claims for damage or loss other than under the Warranty provided by the manufacturer or your own pre-arranged insurance.



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- 2.5. You must ensure that you connect the device regularly to the school network or home WiFi to ensure the device is kept up to date.
- 2.6. You must not attempt to bypass, remove or modify any Anti-virus or MDM installed by the Department on the device and doing so will constitute misuse.
- 2.7. You must report any damage, loss or theft to your principal as soon as possible.
- 2.8. The misuse of the device may result in disciplinary action and the cancellation of your scholarship.
- 2.9. The device may be registered with an Apple Id or Microsoft account. In the event the device is returned to the school this account must be removed to enable it to be reused.

**3. Selected Device**

**3.1. Windows Laptops**

The selected Windows device will have Windows 11 preloaded. The Department of Education will also provide all students access to the Microsoft Productivity software (Word, Excel, PowerPoint, OneNote and Outlook). You will need to download this software on the device using your student account via a Wi-Fi enabled network. Your school may have additional student licences for STEM software that you may be able to install on the device.

Additional software may be downloaded by the Department or your school through the MDM or directly.

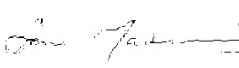
**Apple iPads**

Apple iPads will come preloaded with a number of applications. Additional software may be downloaded by the Department or your school through the MDM or directly.

- 3.2. The device will be able to be connected to the school network via WiFi. Work with the school network administrator to connect the device. Should you wish to be online away from the school, you will need a personal data plan or home WiFi connection will be required.

I, (Student name), have read and understand

**the contract and agree to all terms.**

Student's signature	
Parent/Guardian's signature	
Name of Parent/Guardian	
Date:	
Principal's Signature	
Principal's name	IAN MASAREI
Date	31/01/2023



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Dear Parent/Guardian

Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

I am writing to seek approval for your child to be given access to these online services.

The Department's online services currently provide students with access to:

- individual email and calendar accounts;
- the internet, with all reasonable care taken by central office and schools to monitor and control students' access to websites while at school;
- online teaching and learning services such as Connect, web-conferencing and digital resources;
- online file storage and sharing services; and
- these online services at locations other than school.

If you agree to your child using these online services, please sign the Acceptable Use Agreement form and complete the permission slip attached to this letter. Please explain the content of the *Acceptable Use Agreement* to your child before the permission slip is signed.

**Both forms should be returned to school** so that an online services account can be created for your child.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the [Freedom of Information Act 1992](#). ([www.foi.wa.gov.au](http://www.foi.wa.gov.au))

You should also be aware that general internet browsing not conducted via the Department's network is **not** monitored or filtered by the Department. The Department encourages close family supervision of all internet use by children in locations other than school, and strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can be found on the Office of the E-Safety Commissioner website ([www.esafety.gov.au/iparent](http://www.esafety.gov.au/iparent)).

Yours sincerely

Ian Masarei  
Principal  
31/01/2023

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**Permission for students to have an online services account**

Student's first name: \_\_\_\_\_

Student's last name: \_\_\_\_\_

School: \_\_\_\_\_

Class / Form / Room: \_\_\_\_\_

**Parent**

I give permission for my child to have an online services account.

I DO NOT give permission for my child to have an online services account.

I understand and agree that my child has responsibilities when using the online services provided at school for educational purposes, in accordance with the Acceptable Use Agreement for school students.

I also understand that if my child breaks any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's *Student Behaviour Policy and Procedures*.

Name of parent: \_\_\_\_\_

Signature of parent: \_\_\_\_\_

Date: \_\_\_\_\_

Note: While every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to eliminate all risk of such exposure. The Department cannot filter internet content accessed by your child from home or from other locations away from the school. The Department recommends the use of appropriate internet filtering software at home.

**Office use only:**

Processed on:    /    /    by (initials):

**Note:** *This agreement should be filed by the school.*

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## Online Services Acceptable Use Agreement

I agree to follow the rules set out below when I use the Department of Education provided online services:

- I will only use online services for purposes which support my learning and educational research.
- I understand that I am responsible for all activity in my online services account.
- I will check with the teacher before sharing images or giving information about myself or anyone else when using online services.
- I will keep my password private and not share with other students.
- I will not let other people logon and/or use my online account.
- I will tell the teacher if I think someone is using my online account.
- I understand the school and the Department of Education can monitor my use of online services.
- If I find any information that is inappropriate or makes me feel uncomfortable, I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic material, or content that is offensive, intimidating or encourages dangerous or illegal activity.
- I will not use the Department's online services for personal gain or illegal activity (e.g. music file sharing), to bully, offend or intimidate others or access or send inappropriate materials including software that may damage computers, data or networks.
- I will acknowledge the creator or author of any material used in my research for schoolwork by using appropriate referencing.
- I will get permission from the copyright owner of any material used in my schoolwork before I reuse it in a portfolio for employment, in a competition or any other uses other than for my private research and study.
- I will use appropriate language in all internet communications.
- I will not try to access internet sites that have been blocked by the school or the Department of Education.
- I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.

I understand that:

- I will be held responsible for my actions while using online services and for any breaches caused by allowing any other person to use my online services account;
- the misuse of online services may result in disciplinary action, determined by the principal in accordance with the Department's *Behaviour Management in Schools* policy; and
- I may be held liable for offences committed using online services.

**Name of student:**

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**Signature of parent/student (over 18):**

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**Date:**

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